



**EEB Evaluation Committee
Monthly Meeting**

Monday June 9, 2014 – 10:00-11:30 am
Department of Energy and Environmental Protection – Public Utilities Regulatory Authority
Adjudications Conference Room (2nd Floor) / 10 Franklin Square, New Britain, CT

MINUTES¹

In Attendance

- EEB Committee members present: Jamie Howland, Diane Duva, Amy Thompson (Chair). Not present: Vicky Hackett (OCC representative), Shirley Bergert.
- Others present: Geoff Embree, Matt Gibbs, Donna Wells, Cindy Jacobs, Joe Swift (phone), Lisa Skumatz (phone), Lori Lewis (phone), Noah Lieb (phone).

The meeting was called to order at 10:00 am.

1. Public Comment: none

2. Approval of May 12, 2014 Meeting Minutes

One correction was requested in the minutes to change a budget item to a total of \$36,000. Jamie Howland moved to approve. Diane Duva 2nd. All voted in favor, minutes approved.

3. Discussion of Projects / Status (and data) – see June Gantt Chart & Project summaries

- a. Review Thursday Report - list / schedule for Review Draft Reports currently out for review; review schedule for discussion calls for 1-pagers, and review upcoming Technical meetings.
 - Lisa Skumatz noted that the Thursday report has become fairly long. She said that one option to keep the information in the report to one month. Diane Duva said that she prefers the report covering more than one month. Representatives from the utilities agreed. It was decided to keep the Thursday report as is. Ms. Skumatz recommended that the comment period for the HES evaluation (R16) vol. 2 draft report be 30 days. Ms. Duva moved to extend to 30 days, Jamie Howland 2nd. All voted in favor to extend to 30 days. Ms. Skumatz introduced Noah Lieb of SERA, Inc.
- b. Quick update on any outstanding data elements (if any) / implications.
 - No discussion on this agenda item.
- c. Walk-through of Projects / Monthly Status Report – focus on “changes” and status of new projects.
 - *Scott Dimetrosky's projects*: Noah Lieb discussed Mr. Dimetrosky's projects because Mr. Dimetrosky was not in attendance. A technical presentation (with court reporter) on NE Residential Lighting HOU (R3) is scheduled for July 14. Ms. Duva said that DEEP will arrange the court reporter. The CT Ground Source Heat Pump report (R7) has been finalized; a technical presentation needs to be scheduled for that as well. The CT Central Air Conditioning draft report (R8) is out for review. In regard to the Code Compliance study (R51), that study will move

¹ Meeting materials available at Box.net: <https://app.box.com/s/xc0si0wo74k7bzfzg85i>

forward regardless of whether or not NEEP receives the DOE grant; the scope of the study will be the same either way. Although if NEEP does receive the grant, that will allow for a larger sample size. In regard to the Consumer Electronics Literature review (R84) one-pager, Ms. Skumatz recommended that the Committee vote on it today. Ms. Skumatz summarized the recent changes to the one pager, including more quantitative-based recommendations. There was discussion about if the usefulness of the study. Matt Gibbs said that many utilities across the country are having difficulty with the consumer electronics market segment; one important question is how can EE programs actually influence product stocking practices. Mr. Gibbs said he would like the R84 study to address these questions. Ms. Thompson said that R84 was a good first step. Motion to approve R84: Ms. Thompson moved, Mr. Howland 2nd. All voted in favor to approve R84 one-pager.

- *Lisa Skumatz's Projects*: HES Persistence and Process Evaluation (R4) - this study has included some work on health and safety issues. Ms. Thompson said that we needed to make sure the companies, DEEP and others provide health and safety information to the evaluation team so they can incorporate that information in current and future studies. Ms. Duva said that DEEP is doing health and safety data collection in coordination with Annie Harper at Yale. Ms. Skumatz said the one-pager for the Real Time Data Collection study (R31) was sent to the Evaluation Committee. Ms. Thompson said the C&I Committee might want an update on R31. The first stage is a feasibility/potential memo to be done soon. She requested that Lori Lewis provide a brief update at the C&I committee meeting tomorrow. Mr. Gibbs said that there had been a call with the Companies about real-time data collection. In regard to the proposed one-pager on data review for process and impact evaluations (Rxx), the Committee agreed that the issue was important enough that it warranted a conference call. A call will be scheduled.
- *Lori Lewis's projects* - There will be a technical meeting tomorrow on the SBEA evaluation (C9). There was discussion of a proposal to move forward in 2014 with a C&I evaluation and market research study (C57). The SERA team has requested feedback on the C57 proposal from the C&I committee, but have not yet received any feedback. Ms. Lewis said that they would not have data by this summer, but it will still be faster than a process evaluation. The original plan was for C57 to follow C11 in 2015, but the current proposal moves C57 up to 2014. Mr. Howland asked when the results would be available? There was some discussion about using current data vs. collecting new data (would take more time to do that). Ms. Skumatz suggested a separate call to discuss this issue (would include C&I committee members). The Committee agreed to schedule a call (will try for this week). In regard to the Small Business Barriers study (C11), that has been in the field for the month of June, preliminary results will be available in early August, and a draft review report will be available in the middle of August. Ms. Thompson asked about feedback that was provided on the survey instrument. She asked if the C&I Committee and the Evaluation Committee can see the final survey instrument? Ms. Lewis said she will send it out today.

4. SERA Budget / Invoice & tracking update. Not discussed at meeting.
 - a. YTD (May) Status compared to budget/deviations; relation to project progress

5. Discussion of content planned for Retreat Presentation on Evaluation (Skumatz). Mr. Howland will provide some input outside of the meeting. Mr. Howland and Ms. Thompson said that they want to cover high level issues, and they don't want to spend too much time on updating. Mr. Duva said that we need to discuss the Evaluation workload. Mr. Howland said he would like to see the amount of agenda items cut back. He suggested a brief "primer" on why we do evaluation, and why it is important.
6. Roadmap update discussion – Review of process issues raised in calls; SERA Team assessment of tradeoffs and options for committee discussion. The next step will be significant editing of the Roadmap document once the Committee direction is resolved. Ms. Thompson suggested that we briefly discuss this at the meeting today, but that we will need to schedule a separate call to discuss it in more depth. At the retreat, we will provide a brief overview of why we are making changes to roadmap, and the importance of that. Ms. Duva noted that Tracy Babbidge still has comments she would like to provide.
7. Other items. Not discussed at meeting.
 - a. Discussion of additional agenda items / issues for 2014 -
 - b. Other

The meeting adjourned at 11:30 am.

*** Supporting Materials in Box folder and attached, including:

- Updated Gantt Chart
- Updated Monthly Project Status Summary
- SERA Budget Status memo
- One-pagers
- Roadmap review / summary memo
- Retreat discussion topics planned